



Forklift Guidelines for Offsite Operations

In order to ensure the safety of employees and minimize property damage, the following forklift guidelines must be followed in the event a forklift is taken off a SandRidge location:

1. Forklift driver must have current certification, be 18 years of age or older, and be a competent individual.
2. Forklifts are not allowed to leave location without the authorization of the SandRidge Company Representative and Site Manager.
3. During instances when a forklift leaves location, the SandRidge Company Representative and Site Manager must agree on who will be the designated forklift operator.
4. A JSA must be conducted prior to taking a forklift off location; signatures must be obtained by the individuals involved.
5. Seatbelts are required while operating the forklift.
6. A spotter for the forklift operator will be used while operating forklift.
7. Operating forklifts on paved roads should be avoided if at all possible.
8. Cell phones may not be used by the forklift operator while the unit is in use or motion.